

Application for Employment

Evaluated on neatness and completeness in addition to content

PERSONAL INFORMATION		TODAY'S DATE:				
FIRST NAME	MIDDLE INITIAL	LAST NAME				
SOCIAL SECURITY NUMBER	BIRTHDAY (YEAR OPTIONAL)	DRIVERS LICENSE (STATE & #)				
RESIDENCE STREET ADDRESS	APT.#	CITY	STATE ZIP			
HOME PHONE & AREA CODE ()	CONTACT IN CASE OF EMERGENCY: (NAME & PHONE NUMBER) ()					
CELL PHONE & AREA CODE ()	ALTERNATE PHONE ()	EMAIL ADDRESS				
PERSONAL WEBPAGES		OTHER EMAILS OR WEBPAGES				
ARE YOU A LEGAL RESIDENT OF THE U.S.?		WHAT PROMPTED YOU TO APPLY FOR A JOB HERE?				
HAVE YOU EVER BEEN CONVICTED OF A FELONY?		SPECIAL INTERESTS:				
EMPLOYMENT DESIRED						
POSITION DESIRED:		DATE YOU CAN START:				
ARE YOU CURRENTLY EMPLOYED ELSEWHERE?		IF SO, WHERE?	MAY WE CONTACT THEM?			
DO YOU HAVE ANY PHYSICAL DISABILITIES THAT PRECLUDE YOU FROM PERFORMING ANY WORK FOR WHICH YOU ARE BEING CONSIDERED?		IF YES, PLEASE EXPLAIN BRIEFLY HERE, AND ON REVERSE SIDE IN DETAIL				
MINIMUM RATE FOR WHICH YOU WOULD WORK HERE:	PLEASE EXPLAIN ANY DAYS OR TIMES YOU ARE NOT AVAILABLE TO WORK:					
	HAVE YOU APPLIED FOR A JOB HERE BEFORE?					
EDUCATION						
SCHOOL	NAME OF SCHOOL	CITY, STATE	AWARDS, EXTRA-CURRICULAR ACTIVITIES, DEGREES			
			DATE GRADUATED			
HIGH SCHOOL						
COLLEGE						
SUBJECTS OF SPECIAL STUDY OR RESEARCH WORK:		FOREIGN LANGUAGES SPOKEN:				
FORMER EMPLOYERS						
DATE (MO/YEAR)	EMPLOYER'S NAME	ADDRESS	PHONE NUMBER	POSITION	SALARY	REASON YOU LEFT
FROM						
TO						
FROM						
TO						
FROM						
TO						
FROM						
TO						
PLEASE EXPLAIN ANY SPECIAL SKILLS YOU GAINED FROM ABOVE EMPLOYMENT (YOU MAY CONTINUE ON REVERSE SIDE IF NECESSARY)						
QUESTIONS						
Have you missed more than 3 days of work in the past year? (If so, please explain on reverse side.)						
What is the sales tax at 8.25% on an item which costs \$10.00?						
Do you type, and if so, how many words per minute?						
Which computers do you have experience with?						
Are you comfortable cleaning cages with feces, blood and urine, and handling big dogs and fractious cats?						
If employed here, what is the minimum length of time you would like to stay here?						

I authorize investigation of all statements contained in this application, and give my permission to contact my former employers. I understand that misrepresentation or omission of facts called for is cause for dismissal. If hired, I understand that my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without any previous notice.

Signature of Applicant

Date